

# WESTOVER AT TAMPA PALMS

Homeowners Association  
P.O. Box 47742 Tampa, FL 33647

## Rules and Procedures

Westover at Tampa Palms is a sub association of Tampa Palms Owners Association (TPOA). We have to abide by their documents. Please refer to their documents. You can access them from [www.TPOA.net](http://www.TPOA.net).

### **1. Gate Access:**

- a. Front Gate, gate codes are obtained by submitting the [Gate Access Form](#).
- b. Back Gate is for exiting only
- c. Walk in Gate code will be supplied when you get your Gate Code.
- d. Remote – should be obtained from the previous owner. If you need additional remotes they may be purchased from the Board.
- e. Review the [Westover Gate Information](#) Sheet of more information.

2. **HOA Fees:** The Westover HOA Fee is paid annually during the month of March and an invoice will be sent to each homeowner during the month.

3. **Trash:** Trash and recycle bins may be put out after 6 p.m. the day before pick-up. Bins are to be stored out of site by the end of trash pickup day. Trash pickup is on Monday and Thursday. Recycle pickup is on Monday only. All trash **must** be in the bin or it will not be picked up. Rubbish pickup is Thursday. Click on this link to the Website [Trash Pickup Access](#) and then enter your address to see the current pickup schedule.

4. **Residential Modifications:** If an owner wishes to make **any** changes to the **exterior** of their property, including landscape design, a request for review or a *modification form* ([TPOA.net/RMC](http://TPOA.net/RMC)) must be filled out and signed. This should be done BEFORE application to any governmental agency or sub-association. Once you get RMC approval, please send the RMC approval letter to the Westover Board so when we get questions we can answer them without bugging you.

5. **Problems Reporting:** All problems affecting the Common Area of Westover should be reported thru this email address: [WestoverHOA@gmail.com](mailto:WestoverHOA@gmail.com).

6. **Water Use Restrictions:** [www.tampa.gov/document/year-round-restrictions-fact-sheet-17876](http://www.tampa.gov/document/year-round-restrictions-fact-sheet-17876)  
Irrigation of Established Lawns and Landscaping Irrigation of established lawns and landscaping is allowed up to twice a week between midnight and 8 a.m. and between 6 p.m. and midnight on assigned days. These restrictions apply to all water sources, except reclaimed water and non-turf areas where low-volume (maximum 30 gallon per hour) emitters are in use.

- At addresses ending in 0, 1, 2, or 3 – Mondays and Thursdays.
- At addresses ending in 4, 5, or 6 – Tuesdays and Fridays.
- At addresses ending in 7, 8, or 9 – Wednesdays and Saturdays.

7. **Parking:** There is no overnight street parking and driveway parking must not block the sidewalk.

8. **Mailbox Replacement:** It is the homeowner's responsibility. Call Creative Mailboxes at 813-818-7100. For more detail contact the TPOA Property Manager, at 813-977-3337.